

Nurturing Knowledge.
Learning for Life



Courtwood Primary School

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Principal: Natasha Grant

Deputy: James Howland

Secretary: Julie Kilsby

Friday 21st October 2022

Dear All Parents & Carers,

We are writing to make you aware that following half term, we will be setting up a second-hand uniform shop.

Each item will cost £1. If you would like to donate any good quality uniform that your child has outgrown or is no longer using, please bring it to the office after half term.

We are taking donations of the following –

- Courtwood Logo Jumpers and Cardigans
- Courtwood Logo Fleeces
- Courtwood Logo Polo Shirts
- Courtwood Logo PE tops
- Girls School Dresses and Skirts
- Boys School Trousers and Shorts

As plain white t-shirts and polo shirts are readily available at a reasonable cost from local supermarkets, we will not currently be accepting donations of these items.

If your child has lost an item during the half term, please check the lost property bin as it will be emptied at the end of each half term. *Please ensure that any items are named so that they can be returned to pupils.* Any items that can then be used for the second-hand uniform shop will be added to the stock.

After half term, we will be sharing our stock list with you. The process to purchase any items will be as follows.

1. Check stock list to ensure item/size is in stock
2. Email jbird@courtwood.org.uk with details of the item and size required.
3. Send £1 per item ordered to the school office, in a named envelope.
4. Once we have received your order and payment, we will send the items home via your child.

If you have any questions, please do not hesitate to contact the school office.

Many Thanks

Mrs N Grant
Principal

Did you know you can donate funds for the school via ParentPay