

## CONSENT NOTICE FOR PROCESSING OF DATA RELATING TO PHOTOGRAPHIC IMAGES/ VIDEO RECORDINGS

Mott MacDonald Limited, and its Group companies ("Mott MacDonald"), are committed to respecting your privacy and recognise the need to protect and manage any personally identifiable information, including photographic images and video recordings relating to you.

This notice explains the ways in which we intend to process your personal information and why we are asking for your consent.

Mott MacDonald are the data controller of this Personal Information for the purposes of the Data Protection Act 2018.

To: **Mott MacDonald**

### **Consent for specific processing**

I understand that Mott MacDonald wishes to use the photographic images and/ or video recordings of the Bridges 4 Schools visit including presentations and the construction of the cable-stay bridge and K'NEX activities ("Personal Information") featuring my child/ren \_\_\_\_\_ (the "Children"), of whom I confirm I am the parent or guardian for the purpose of producing printed publications, presentations, promotional materials, commercial purposes, in the advertising of Mott MacDonald's services OR on Mott MacDonald's website (the "Purpose").

I understand that in using these images or recordings, Mott MacDonald will collect and Process Personal information relating to me (Personal Information) for the Purpose listed above. This will involve the processing of special category personal information (sensitive data) about me. This processing is voluntary and will only be carried out with my specific written consent.

This Personal Information will be retained and processed for the time necessary to achieve the Purposes for which the information is collected. When we no longer need to process your Personal Information for this Purpose or for compliance with our legal obligations in relation to retention of data, we will remove it from our systems and records.

When processing your Personal Information for the Purpose we intend to share the Personal Information with the following third parties, who shall only be permitted to use your Personal Information in accordance with the Purpose stated within this document:

- BAM Nuttall.

### **Your rights**

You do not have to give consent to this data processing.

You can withdraw your consent to this data processing at any time by emailing our Data Protection Officer at [dataprivacy@mottmac.com](mailto:dataprivacy@mottmac.com).

In signing this form, I confirm that:

1. I am granting Mott MacDonald exclusive permission to use the Personal Information for the Purpose.
2. I am giving all consents necessary to permit Mott MacDonald to photograph, film and/or interview me on camera (the "Recordings") and to edit and modify the Recordings at its discretion.
3. Any copyright and all other rights in and to the Recordings will vest in Mott MacDonald.

4. I consent to Mott MacDonald:

4.1 storing copies of the Personal Information for the Purpose and to storing my contact details on its database in case it needs to contact me concerning the Purpose or the Personal Information; and

4.2 transferring, storing or processing the Personal Information and my contact details only within the European Economic Area ("EEA") and/or the United Kingdom in accordance with the Purpose.

This release form and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales. Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this release form or its subject matter or formation (including non-contractual disputes or claims).

If you have any questions, comments or requests regarding our use of your Personal Information you may contact our Data Protection Officer at [dataprivacy@mottmac.com](mailto:dataprivacy@mottmac.com) if you have any questions, comments or requests regarding our use of your Personal Information.

Any concerns about our information rights practices and how we have processed your Personal Information can be raised with our Data Protection Officer, in addition to your right to report your concerns to the Information Commissioner's Office.

Please confirm you that you agree to your Personal Information identified within this notice being used for the Purpose, by including your details below and returning the form by email to [bridges4schools@mottmac.com](mailto:bridges4schools@mottmac.com).

Child's Name .....

Parents Name: .....

Sign: .....

Date: .....